

Message

From: Greenwalt, Sarah [greenwalt.sarah@epa.gov]
Sent: 4/6/2018 10:34:50 PM
To: Troche, Luis [Troche.Luis@epa.gov]; Nishida, Jane [Nishida.Jane@epa.gov]
CC: Kasman, Mark [Kasman.Mark@epa.gov]; Hupp, Millan [hupp.millan@epa.gov]; Daniell, Kelsi [daniell.kelsi@epa.gov]
Subject: RE: Updated Council Session Program & materials

Thank you, Luis. I have a few follow up items. Also, I would like to start looping in Kelsi Daniell on communications regarding the CEC so she can get up to speed and help us with the media questions.

1. You mention that AO will need to secure tickets to the National Cowboy and Western Heritage Museum. How should we go about that? Do we need to have someone with a purchase card buy those? I'm not sure who I need to connect with to make that happen. Also, does the quote of \$111 include a discount for government personnel? I'd like to make sure we can save money where we can.

And actually, that brings something to mind about overall spending. I am confident that you have been conscientious about this, but I want to make sure we are striking the right balance between appropriately welcoming two foreign dignitaries and being economical with our budget. If instances arise where you feel we might be able to save money, please let me know.

2. What do I need to do to start the contracting process you mention for the Ministers' lunch, Ministers' gathering at the ballpark, and the closing dinner?
3. The itinerary lists the visit to the Oklahoma City National Memorial and Museum as "private," but I thought it was going to be open to the public. Would you please clarify?
4. Just to confirm – we are looking at proactively creating/facilitating partnerships with the National Weather Center and the Fab Lab prior to our visit, correct? That way we can have press releases etc. teed up?
5. I don't recall having seen anything on the Ministerial Statement. Are those negotiations happening now?

Notes for Millan:

1. Luis has stated that OITA will need AO's direction for security at the Budweiser Deck and suite. Flagging for you so you can help coordinate.
2. We will need to secure gifts for Secretary Pacchiao and Minister McKenna (I know you are already aware of this).
3. We have also decided to inform McKenna and Pacchiano that it would be appropriate for them to leave something on the fence at the National Memorial. We floated the idea of suggesting flags. I'd like to know your thoughts on this. If we like it, we will need to make sure the Administrator has an American flag with him.

Sarah A. Greenwalt

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From: Troche, Luis
Sent: Tuesday, April 3, 2018 5:00 PM
To: Nishida, Jane <Nishida.Jane@epa.gov>; Greenwalt, Sarah <greenwalt.sarah@epa.gov>
Cc: Kasman, Mark <Kasman.Mark@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>; Hong, Nadtya

<Hong.Nadtya@epa.gov>

Subject: Updated Council Session Program & materials

Hi Jane & Sarah,

Attached are updated Council Session materials reflecting our meeting and decisions and guidance provided.
Attached:

- Council Session program/run of show with updates highlighted in yellow
- asset/decision list (for advance/security consideration)
- Press/social media opportunities for AO/OPA consideration
- EPA funded events status and cost estimates (working with Secretariat to obtain draft contract proposals for AO)

quick status on action items:

- Cheevers private room reserved for Ministers lunch
- First pitch cancelled
- Exploring audience and moderation of Q&A for Facebook Live @ Council Session
- Consulting with OGC on ethics
- Preparing scheduling request for Governor Fallig for closing dinner & consulting on entertainment options
- Exploring if there is an OK Economic Development agency

Please let me know if i missed anything or if there are any further updates.

Regards,

Luis Troche

Senior Advisor for North American Affairs

CEC General Standing Committee

Office of Regional and Bilateral Affairs

Office of International and Tribal Affairs

U.S. Environmental Protection Agency

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